

**GREIVANCE/COMPLAINT FORM**

Mitchell Baseball Association

The board for the Mitchell Baseball Association (MBA) has instituted a procedure by which grievances or complaints may be effectively dealt with by those who feel they have basis for a complaint or grievance.

This grievance/complaint form may be filled out by a parent, coach, or participant. It is strongly encouraged that a grievance or complaint be registered within a week of the incident. The grievance or complaint form should be turned into the President of the Mitchell Baseball Association or a member of the Board of the Association (see association website for a list of the members of the board at [www.mitchellbaseball.net](http://www.mitchellbaseball.net)). Under no circumstances should a coach be approached with a complaint or grievance. The Grievance will be heard by the MBA at their next meeting. The Board will make resolution of the issue and prescribe a course of action.

Thank you,  
Mitchell Baseball Association, Board of Directors

Complete and return to:  
The President of the Mitchell Baseball Association or a member of the Board of Directors of the MBA

NAME \_\_\_\_\_ DATE \_\_\_\_\_

PHONE \_\_\_\_\_ EMAIL \_\_\_\_\_

Greivance/Complaint \_\_\_\_\_

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Suggestion for  
Resolution \_\_\_\_\_

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Signed \_\_\_\_\_